Email

How to add email address to your blacklist (Faculty/Staff)?

1. Go to the website [https://spam.fit.edu](https://spam.fit.edu)
2. Login with your TRACKS (Exchange Email) account. Ex: username@fit.edu and password.
3. On the left hand side, click on “Preferences”.
4. Under the “Antispam Management” section, click the word “Black”.
5. Type the email address that you want to permanently block in the first textbox.
6. Click the Add button.
7. When finished click the x at the top right of the menu.
8. Click the “Log Out” button in the upper right to exit.

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